

Otter Tail Family Services Collaborative

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Working Together...

Serving Families

... Improving Lives

Annual Meeting Minutes

June 10, 2008 6 - 8 PM

Thumper Pond, Ottertail City

Partner Representatives:

Child Care Resource and Referral – Beth Achter
Fergus Falls Area Special Education Cooperative – Nancy Johnson
Freshwater Education District – Rod Thalmann
Henning ISD #545 – Dwayne Augustus
Lakeland Mental Health Center – Clair Prody; Ellen Palmer
Lakes Country Service Cooperative – Norman Kolstad; (Beth Achter also attending as GB for CCR & R)
Otter Tail County Attorney's Office – Everett Erickson
Otter Tail County Court Services – Chuck Kitzman; Syd Nelson
Otter Tail County Human Services – Bob Block; John Dinsmore
Otter Tail County Public Health – Diane Thorson; Roger Froemming
Otter Tail-Wadena Community Action, Inc. – Davis Leino-Mills; Scott Wagnild
Parkers Prairie ISD #547 – Judy Moeller
PATH – Janell Bernardy
Pelican Rapids ISD #548 – Deb Wanek
Perham ISD # 549 – Tamara Uselman; Mike Hamann
Permanent Family Resource Center – Sue Ewy; Maryjane Westra
Someplace Safe – Marie Shores
United Way of OTC/Battle Lake ISD #542 – Mary Phillipe; Rick Bleichner

Guests: Staff of the Family Outreach Program: Jon Steinbrenner, Chasity Soupir, Kathryn Lichty and Leah Waldie; Staff of the Caring Connections program: Linda Morical, Jackie Klinnert, Connie Lindberg, Dori Larson and Janel Haugrud; Members of the Early Childhood Work Group: Jan Herseth and Stacy Haugen-McAllister; Members of the Service Coordination/CTIC: Shannon Erickson, Mary Matteson and Brooke McConn; Members of the Children's Mental Health Local Advisory Council: Debbie Smith and Jody Lien; Members of the Chemical Health Work Group: Pam Ness; Member of the Truancy Work Group – Connie Wenker.

Special Guests: LCTS Participants: Donna Fritz and Kathy Pesch; State Senator Dan Skogen; Teen Seatbelt Challenge Winners of the Parkers Prairie High School: Shannon Bjerketvedt, Jake Grabow, Bryon Herdman, Sam Herdman, Heather Netland, Sari Noga, Meagan Ronning, Casey Trujillo, Kelsey Warren and Doug Whiting.

Contracted Staff: Jane Patrick and Kellie Anderson.

1. The Governance Board Meeting was called to order by Chairperson Bob Block at 6PM. Mr. Block welcomed the Governance Board members to the meeting.
2. Mr. Block asked for a review of the proposed agenda and the minutes from the June 5, 2007, Annual Meeting. **MOTION:** Approval of the proposed agenda and the Minutes of the June 5, 2007 Annual Meeting. (B. Achter/E. Palmer/Carried)
3. Ms. Sue Ewy presented the actions of the Executive Council during FY08. The group has met six times thus far throughout the year. Bob Block served as Chair, Marie

Shores served as Vice Chair and Lisa Carlson served as secretary/treasurer. Additional Executive Council members include Norman Kolstad, Lakes Country Service Cooperative ISD #926, Roger Froemming, OTC Public Health, and Sue Ewy, Permanent Family Resource Center. Ellen Palmer, Lakeland Mental Health Center, Everett Erickson, Otter Tail County Attorney's Office, and Judy Moeller, Parkers Prairie ISD #547, served as alternates on the Council. These individuals were responsible for oversight of the Collaborative over the past year and reviewing recommendations brought to them by the CEO Group. **MOTION:** Approval of the actions of the Executive Council for FY08 as presented by Ms. Ewy. (R. Froemming/M. Shores/Carried)

4. Mr. Block called upon Ms. Marie Shores to present the FY09 Collaborative Work Plans. Ms. Shores presented the work plans and asked for questions from the group. No questions were raised. **MOTION:** To approve the FY09 Collaborative Work Plans as written and presented by Ms. Shores. (S. Ewy/S. Wagnild/Carried)
5. Mr. Block called upon Mr. Norman Kolstad to present the proposed FY09 Budget. Mr. Kolstad asked for questions regarding the proposed budget. A discussion was held pursuant to the levy option offered to school districts by the state in response to the LCTS payback which the Collaborative is responsible for in the amount of \$75,000. This discussion is still in circulation and will be presented to individual school boards for review. **MOTION:** To approve the proposed FY 2009 Budget as prepared and presented by Mr. Kolstad. (N. Kolstad/R. Froemming/Carried)
6. Mr. Block called for the results of the nominations from the three sectors to serve on the Executive Council of the Collaborative for the upcoming year. The Education sector reported that Lisa Carlson and Norman Kolstad accepted re-appointment to serve on the Council, with Judy Moeller agreeing to continue serving as the alternate. The Non-Profit sector reported that Marie Shores and Sue Ewy had agreed to serve on the Council with Ellen Palmer continuing to serve as the alternate. The County sector reported that Bob Block would accept reappointment until his term is completed on the OTC Board in December. At that time Everett Erickson will step up and serve along with Roger Froemming. The County Board will need to assign an alternate once the new Board members are in place.
7. **MOTION:** To adjourn the meeting at 6:30 PM. The next meeting of the Governance Board is scheduled for June 9, 2009. (S. Ewy/D. Augustus/Carried)
8. A dinner and celebration of the Collaborative was held from 6:30 – 8PM. John Dinsmore and Maryjane Westra reviewed the work of the Collaborative for the past year. Seatbelt Challenge awards were presented to the students and advisors from the Parkers Prairie High School. To complete the evening, local comedian Jo Bowman entertained the crowd.
9. The meeting concluded at 8PM.