

Otter Tail Family Services Collaborative

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Working Together...

Serving Families

... Improving Lives

Annual Meeting Minutes

June 9, 2008 6 - 8 PM

Thumper Pond, Ottertail City

Partner Representatives:

Child Care Resource and Referral – Beth Achter & LuAnn Harris
Fergus Falls Area Special Education Cooperative – Shannon Erickson
Freshwater Education District – Rod Thalmann
Lakeland Mental Health Center – Ellen Palmer
Lakes Country Service Cooperative – Norman Kolstad; (Beth Achter also attending as GB for CCR & R)
Lutheran Social Services – Gene Benson
Otter Tail County Attorney's Office – Everett Erickson & David Hauser
Otter Tail County Board – Lee Rogness
Otter Tail County Probation – Doug Huebsch
Otter Tail County Human Services – John Dinsmore; John Lindquist
Otter Tail County Public Health – Diane Thorson; Roger Froemming
Otter Tail-Wadena Community Action, Inc. – Davis Leino-Mills; Scott Wagnild
Northern Connections – Thad Olsen; Debra Carpenter
Parkers Prairie ISD #547 – Judy Moeller
Pelican Rapids ISD #548 – Deb Wanek; Dianne Kimm
Perham ISD # 549 – Tamara Uselman; Mike Hamann
Permanent Family Resource Center – Sue Ewy
Prairie St. John's – Gerald Gomez
Someplace Safe – Marion Kershner
Underwood ISD #550 – Lisa Carlson
United Way of OTC/Battle Lake ISD #542 – Mary Phillippe
The Village Family Service Center – Kelly Olson
Wadena-Deer Creek ISD #2155 – Virginia Dahlstrom

Partner Guests: Nancy Becker, Nicole Brusven, Judy Dinsmore and Beth Monke (LMHC); Jake Grabow (OTC Sheriff's Department); Jon Harris, Tindy Rund & Mary Matteson (Fergus Falls ISD #544); Linda Saari (Ashby School); Linda Morical (Battle Lake ISD #542); Teara Hammes, Bonnie Kuhlmann and Paulette Stansilowski (OTWCAC); and Stacy Haugen-McAllister (FFASEC).

Special Guests: State Senator Dan Skogen; State Representative Bud Nornes; Jessica Peterson (Child Care Provider Program Recipient); Joe Burns, Jessica Dreier, Tilia Haibara, Chad Hofland, Kevin Kosiak, Paige Meyer, Andrew Riestenberg, Amber Sazama, Sam Stoll, Jenna Strege (Perham High School Choir).

Contracted Staff: Jane Patrick and Kellie Anderson

Total in attendance: 60

1. The Governance Board Meeting was called to order by Chairperson Norm Kolstad. Mr. Kolstad welcomed 16 members of the Governance Board to the meeting
2. Mr. Kolstad asked for a review of the proposed agenda and the minutes from the June 10, 2008, Annual Meeting. **MOTION:** Approval of the proposed agenda and the Minutes of the June 10, 2008 Annual Meeting. (M. Hamann/E. Palmer/Carried)

3. Mr. Kolstad requested a review of the actions of the Executive Council from July 1, 2008 – June 30, 2009. The group met four times throughout the year. The Executive Council is chaired by Norman Kolstad, of the Lakes Country Service Cooperative Board, with Sue Ewy, Permanent Family Resource Center Board, serving as the vice-chair. Everett Erickson, of the Otter Tail County Board of Commissioners served as Secretary/Treasurer. At total of 18 action items were noted as referenced on page 7 of the 2009 Annual Report. **MOTION:** Approval of the 18 actions of the Executive Council for FY09 as presented by Mr. Kolstad. (D. Huebsch/L. Carlson/Carried)
4. Mr. Kolstad called upon Davis Leino-Mills to come forward from the CEO Group and Planning and Evaluation Work Group to present the FY10 Proposed Work Plans. Mr. Leino-Mills referred the group to pages 28-29 of the 2009 Annual Report and highlighted various components of the work plans of the seven Collaborative Work Groups. Mr. Leino-Mills also noted the addition of the Safe Communities Coalition as a sub-group of the Collaborative as of August 2008. Mr. Leino-Mills asked for questions from the group. No questions were raised. **MOTION:** To approve the FY10 Collaborative Work Plans as written and presented. (R. Froemming/S. Ewy/Carried)
5. Mr. Leino-Mills called upon Mr. Doug Huebsch to present the proposed FY10 Budget. Mr. Huebsch referred the group to page 24 of the 2009 Annual Report which outlined the details of the yearend FY08, current FY09 Budget and Proposed FY10 Budget. Mr. Huebsch asked for questions regarding the proposed budget. **MOTION:** To approve the proposed FY10 Budget as prepared and presented by Mr. Huebsch. (B. Achter/M. Hamann/Carried)
6. Mr. Kolstad requested that the County, Non-profit and Education representatives caucus to determine who would sit on the Executive Council for FY10. A request was made for one alternate representative to be appointed in the event that one of the acting members had to resign their position. Mr. Kolstad made a call for nominations for the Executive Council to serve in FY10, and the following nominations and subsequent appointments were made: 1) Education Sector: Norman Kolstad and Lisa Carlson, with Judy Moeller acting as the alternate; County Sector: Everett Erickson and Doug Huebsch, with Roger Froemming acting as alternate; Non-profit sector: Sue Ewy and Ellen Anderson, with Marion Kershner acting as alternate.
7. Mr. Kolstad called for a motion to adjourn. **MOTION:** To adjourn the meeting at 6:30 PM. The next meeting of the Governance Board is scheduled for June 8, 2010. (J. Lindquist/E. Palmer/Carried)
8. A dinner and celebration of the Collaborative was held from 6:30 – 8PM. Tamara Uselman, superintendent of the Perham Schools acted as emcee. Program sharing was hosted by several members of the school-based mental health program and the Caring Connections Child Care Provider program. The Perham High School Choir provided outstanding entertainment for the evening. The meeting concluded at 8PM.