

Otter Tail Family Services Collaborative

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Working Together...

Serving Families

... Improving Lives

Annual Meeting Minutes

June 7, 2011 6 - 8 PM

The Pelican Supper Club

Pelican Rapids, Minnesota

Partner Representatives in attendance:

Child Care Resource and Referral – Beth Achter & LuAnn Harris (68)
Fergus Falls Area Spec Ed Cooperative – Shannon Erickson & Brenda Mathieson (72)
Lakeland Mental Health Center – Ellen Palmer & Clair Prody (75)
Lakes Country Service Cooperative – Norm Kolstad (50)
Lutheran Social Services - Gene Benson (40)
Otter Tail County Attorney's Office – Wayne Johnson (10)
Otter Tail County Human Services – John Dinsmore & Doug Huebsch (68)
Otter Tail County Public Health – Roger Froemming (140)
Otter Tail-Wadena Comm. Action, Inc. – Davis Leino-Mills & Scott Wagnild (55)
Northern Connections – Wendy Merrick & Maureen Kenney (54)
Parkers Prairie ISD #547 – Judy Moeller (140)
Pelican Rapids ISD #548 – Deb Wanek, Dena Johnson & Dianne Kimm (10)
Perham ISD # 549 – Tamara Uselman & Mike Hamann (60)
Permanent Family Resource Center – Sue Ewy (40)
Prairie St. John's – Dawn Hoffner, Kyle Mack & Greg LaFrancois (120)
Underwood ISD #550 – Lisa Carlson (75)
United Way of OTC – Mary Phillippe & Glenn Moerke (44)
The Village Family Service Center – Jim Larson (45)
Wadena-Deer Creek ISD #2155- Ginny Dahlstrom & Ann Pate (75)

Partner Guests: Josh Nelson (Lakes Country Service Cooperative-34); Ken Gagner (Battle Lake ISD #542-68); Judy Dinsmore, Chad Champion, Nikki Thorson, Beth Monke & Beth Zimmerman (LMHC-135); Jean Kugler and Mary Matteson (Fergus Falls ISD #544-54); Linda Saari (Ashby School-75); Terra Fitzsimmons (Pelican Rapids ISD #548-5); Stacy Haugen-McAllister (FFASEC-70); Bonnie Kuhlmann & Jan Herseth (OTWCAC-55); Marion Kershner (OTC Public Health-34); Michael Martin (The Village Family Service Center – SBMH Program- 140); Angie Schreader (Perham ISD#549-45); Karmy Thompson (OTC Human Services-45); Carole Zarling (Productive Alternatives -34); Tiffany Waterman (Lutheran Social Services-10)

Special Guests: Marian Bogenreif (Chemical Health Work Group); Paul Vassallo (Safe Communities Motorcycle Safety Coalition); Ben & Beverly Woessner (City of Pelican Rapids); Gladys Hovland, Aaron Nelson, Kayleigh Kubutz, Leah Backstrom, Erin Christenson, Kyle Cox, Cassidy Spicer and Sam Roth (Pelican Rapids Choir); Mrs. Michael Martin (SBMH Program guest); Cheryl Melby and Lynn Halmrast (Regional ATOD Prevention Coordinators);

Contracted Staff: Jane Patrick and Robyn Thoennes

Total in attendance: 70

1. The Governance Board Meeting was called to order by Chairperson Sue Ewy. Ms. Ewy welcomed 17 members of the Governance Board to the meeting.
2. Ms. Ewy asked for a review of the proposed agenda and the minutes from the June 8, 2010, Annual Meeting. **MOTION:** Approval of the proposed agenda and the Minutes of the June 8, 2010 Annual Meeting. (J. Moeller/E. Palmer/Carried)
3. Ms. Ewy requested a review of the actions of the Executive Council from July 1, 2010 – June 30, 2011. Ms. Lisa Carlson noted that the Executive Council met five times during the fiscal year on August 23, November 1, January 31, March 7 and April 18. The Executive Council is chaired by Sue Ewy of the Permanent Family Resource Center Board, with Lisa Carlson of the Underwood School Board, serving as the vice-chair. Everett Erickson and Wayne Johnson, of the Otter Tail County Board of Commissioners, served as Secretary/Treasurer. Other members of the Executive Council include Ellen Palmer, Lakeland Mental Health Center Board, Doug Huebsch, Otter Tail County Board of Commissioners, and Judy Moeller, Parkers Prairie School Board. Roger Froemming, Otter Tail County Board of Commissioners, Norm Kolstad, Lakes Country Service Cooperative Board, and Scott Wagnild, Ottertail-Wadena Community Action Council Board, served as alternates on the Council during the past year. **MOTION:** Approval of the 11 actions of the Executive Council for FY11 as presented by Ms. Lisa Carlson (R. Froemming/B. Achter/Carried)
4. Ms. Ewy called upon Ms. Lisa Carlson to come forward to present the FY11 Proposed Work Plans. Ms. Carlson referred the Governance Board members to pages 26 & 27 of the Annual Report for full details and briefly highlighted the work of each work group of the Collaborative. **MOTION:** To approve the FY11 Collaborative Work Plans as written and presented. (R. Froemming/E. Palmer/ Carried)
5. Ms. Ewy called upon Mr. Wayne Johnson to present the proposed FY12 Work Plans and Budget . Mr. Johnson referred the group to pages 26 & 27 of the 2011 Annual Report which outlined the details of the yearend FY10, current FY11 and proposed FY12 budgets. Mr. Johnson entertained questions regarding the proposed budget. **MOTION:** To approve the proposed FY12 budget as prepared and presented by Mr. Johnson (D. Huebsch/S. Ewy/Carried) **MOTION:** To approve the proposed FY12 work plans as prepared and presented by Mr. Johnson (M. Hamann/S. Wagnild/Carried)
6. Ms. Ewy requested that the County, Non-profit and Education representatives caucus to determine who would sit on the Executive Council for FY12. A request was made for one alternate representative to be appointed in the event that one of the acting members resigned their position. Ms. Ewy made a call for nominations for the Executive Council to serve in FY12, and the following nominations and subsequent appointments were made: 1) Education Sector: Lisa Carlson and Judy Moeller with Norman Kolstad acting as the alternate; County Sector: Wayne Johnson and Doug Huebsch, with Roger Froemming acting as alternate; Non-profit sector: Scott Wagnild & Ellen Palmer, with Beth Achter acting as alternate.
7. Ms. Ewy ordered the meeting adjourned.
8. A dinner and celebration of the Collaborative was held from 6:30 – 8PM at the Pelican Club. Tamara Uselman acted as emcee. Program sharing was hosted by Mary Phillipe regarding the Backpack Program and Mr. Ben Woessner of the City of Pelican Rapids. The meeting concluded at 8PM.