

Otter Tail Family Services Collaborative

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*Working together...
Serving Families
...Improving Lives*

Executive Council Meeting Minutes

1:30 – 2:00 PM January 31, 2011

Thumper Pond, Ottertail, MN

In Attendance:

County Representatives – Doug Huebsch (OTC Board of Commissioners)

Non-Profit Representatives –

Education Representatives – Judy Moeller (Parkers Prairie ISD #547 Board), Lisa Carlson (Underwood ISD #550) & Norm Kolstad (Lakes Country Service Cooperative)

CEO Group “Trio” – John Dinsmore (OTC Human Services) & Davis Leino-Mills (OTWCAC)

Collaborative Coordinator - Jane Patrick

1. Lisa Carlson began the meeting in the absence of Chair Sue Ewy. Lisa noted an absence of a quorum with two education representatives and one county representative available for voting. Alternate Norm Kolstad was in attendance but was not be eligible to vote since doing so would provide an unfair representation of education partners. Therefore, the group agreed to set aside discussion items requiring a vote until the March meeting. The group reviewed the day’s agenda and set aside items 2-5 on the agenda to be revisited in March.
2. The group discussed the FY11 future planning documents and the offer by the Planning and Evaluation Work Group to conduct an initial scoring process. The group felt this would be very helpful. The group also reviewed and provided input on the draft scoring tool developed by the P & E Work Group. Members of the Executive Committee will participate as available in the February 9th planning session. The results of the February P & E meeting will be shared with the CEO Group for further discussion on March 7th. The Executive Committee will make final decisions on what to do with the recommendations when they meet following the CEO Group on March 7th.
3. The group reviewed plans for the 2011 Annual Meeting of the Collaborative set for Tuesday, June 7th from 6 – 8 p.m. Jane noted that Deb Wanek suggested the Pelican Supper Club for the location since the Lake Region Electric meeting room cannot accommodate a dinner meeting. The group agreed that this location should be secured with the menu to include a Mexican food buffet. The agenda for the evening will include:
 - Brief highlight of work group activities
 - Presentation by Susie Novak from North Country Food Bank regarding the Backpack program
 - Presentation by the Mayor of Pelican Rapids on embracing diversity

- Entertainment – Deb has agreed to arrange something from the high school related to cultural diversity

4. The meeting was adjourned by consensus. **The next meeting of the Executive Council will be held on Monday, March 7 following the CEO Group meeting at Thumper Pond.**