

Otter Tail Family Services Collaborative

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Working Together...

Serving Families

... Improving Lives

Annual Meeting Minutes

June 5, 2007 6 - 8 PM

Thumper Pond, Ottertail City

Partner Representatives:

Child Care Resource and Referral – Beth Achter
Fergus Falls Area Special Education Cooperative – Nancy Johnson
Henning ISD #545 – Richard Johnson
Lakeland Mental Health Center – Clair Prody
Lakes Country Service Cooperative – Norman Kolstad
Otter Tail County Attorney's Office – David Hauser
Otter Tail County Court Services – Dennis Mosher; Chuck Kitzman
Otter Tail County Human Services – Bob Block; John Dinsmore
Otter Tail County Public Health - Roger Froemming
Otter Tail-Wadena Community Action, Inc. – Davis Leino-Mills
Parkers Prairie ISD #547 – Judy Moeller; Russ Johnson
Pelican Rapids ISD #548 – Deb Wanek
Perham ISD # 549 - Mike Hamann
Permanent Family Resource Center – Sue Ewy; Maryjane Westra
Productive Alternatives – Tom Hintgen; Steve Skauge
Someplace Safe – Marie Shores
Underwood ISD #550 - Lisa Carlson
United Way of OTC/Battle Lake ISD #542 – Rick Bleichner

Guests: Staff of the Family Outreach Program: Jim Torkildson, Jon Steinbrenner, Heidi Benbo, Chasity Soupir, Kathryn Lichty, Holly Sanders, Jane Wankel, Angela Berge; Staff of the Caring Connections program: Kristin Bye, Jean Kugler, Crystal Hoekstra, Linda Morical, Jackie Klinnert, Connie Lindberg; Staff of the Early Childhood Work Group: Jan Herseth; Staff of the Service Coordination/CTIC Work Group: Shannon Erickson, Mary Matteson; Staff of the Children's Local Advisory Council: Debbie Smith. Brad Erickson; Staff of the IEIC Work Group: Stacy Haugen-McAllister; Staff of the Chemical Health Work Group: Marian Bogenreif, Marion Kershner

Special Guests: State Senator Dan Skogen; State Representative Bud Nornes; former CEO Representatives Gene Benson, Jerry Nesland and Stephanie Sanderson

Contracted Staff: Jane Patrick and Barbara Eiden-Molinaro

1. The Governance Board Meeting was called to order by Chairperson Bob Block. Mr. Block welcomed the Governance Board members to the meeting.
2. Mr. Block asked for a review of the proposed agenda. **MOTION:** Approval of the proposed agenda. (M. Hamann/B. Achter/Carried)
3. Mr. Block asked for a review and approval of the minutes from the June 6, 2006, Annual Meeting. **MOTION:** To approve the minutes of the June 6, 2006 Annual Meeting. (J. Moeller/R. Johnson/Carried)
4. Mr. Roger Froemming presented the actions of the Executive Council during the past year. The group met four times throughout the year. Bob Block served as Chair, Ellen Palmer served as Vice Chair and Lisa Carlson served as secretary/treasurer. Additional

Executive Council members include Norman Kolstad, Lakes Country Service Cooperative ISD #926, Roger Froemming, OTC Public Health, and Sue Ewy, Permanent Family Resource Center. Marie Shores, Someplace Safe; Dennis Mosher, Otter Tail County Court Services; and Judy Moeller, Parkers Prairie ISD #547, served as alternates on the Council. These individuals were responsible for oversight of the Collaborative over the past year, reviewing recommendations brought to them by the CEO Group.

5. Mr. Block called upon Ms. Marie Shores to present the FY08 Collaborative Work Plan. Ms. Shores presented the work plan and asked for questions from the group. One question was raised about the School-based Mental Health Work Plan and its relationship to the grant funding. **MOTION:** To approve the FY08 Collaborative Work Plan as written. (M. Shores/L. Carlson/Carried)
6. Mr. Block called upon Mr. Norman Kolstad to present the proposed FY08 Budget. Mr. Kolstad asked for questions regarding the budget. A good discussion ensued regarding FY09 budget projections, overall decreasing fund balances and anticipated continuation of programming based on the current figures. It was noted that if LCTS income remains stable, it is possible that there will be adequate funding to continue programming into FY09. **MOTION:** To approve the proposed FY 2008 Budget as outlined on pages 24-27 of the 2007 Annual Report. (N. Kolstad/R. Froemming/Carried)
7. Mr. Block called for the results of the nominations from the three sectors to serve on the Executive Council of the Collaborative for the upcoming year. The Education sector reported that Lisa Carlson and Norman Kolstad accepted re-appointment to serve on the Council, with Judy Moeller agreeing to continue serving as the alternate. The Non-Profit sector reported that Marie Shores and Sue Ewy had agreed to serve on the Council with Ellen Palmer serving as the alternate. The County sector reported that Bob Block and Roger Froemming had been nominated for reappointment to the Council with Everett Erickson serving as the alternate representative.
8. **MOTION:** To adjourn the meeting at 6:30 PM. The next meeting of the Governance Board is scheduled in June 2008.
9. A dinner and celebration of the past year's activities of the Collaborative was held from 6:30 – 8PM. Barbara Eiden-Molinaro, outgoing Collaborative Coordinator, presented "A Celebration of Collaboration." Barbara was thanked for her years of dedicated service and commitment to the Collaborative. Dr. Jim Torkildson, outgoing Family Outreach Program Director, was also honored for his years of service to the program.
10. The meeting concluded at 8PM.